

Landowner Rental Agreement

TAP# _____

ACCOUNT# _____

The Tappers Plains-Chester Water District Board of Directors has specific policies concerning serving water to rental properties. There are three methods the landowner must choose from concerning the billing and liability in dealing with their private business of being a landlord.

This policy states that in all rental property situations, the Tappers Plains-Chester Water District will deal only with the property owner in starting and maintaining an account with the District. The landowner will decide between three methods on how the District will bill the account.

As the landlord, please choose the manner in which you wish the account to be set up. (Mark with an "X")

TENANT NAME: _____

_____ 1. The landowner will receive the bill and be responsible for payment.

_____ 2. The landowner will have us send the water bill to the renter and yet will still be responsible for the water bill if the renter does not pay the bill. As the owner of property situated at the above account, hereby authorize the Tappers Plains-Chester Water District to send water bills, or any other pertinent information or charges to the above listed tenant. Our tenant's phone number listed below who will act as my agent in the transaction of such business as necessary for water service to the above specified property.

_____ 3. The landowner agrees to allow the District to send the water bill to the leaseholder or tenant. The tenant agrees to abide by all the rules and regulations of the District and pay a deposit in the amount of \$100.00; therefore the landowner will not be responsible for the first \$100.00 of a delinquent account. The deposit will be held by the District until a written request from the tenant is received and final bills are paid. (Owner & Tenant Both Sign at Bottom)

Billing Options - I, the landowner wish to:

_____ 1. Receive a copy of my renter's monthly bill.

_____ 2. Receive the delinquent notice only.

_____ 3. Receive a copy of the monthly bill and the delinquent notice.

Every effort will be made by the District to obtain final readings when requested by the tenant or owner and advise the owner of the approximate amount due from a renter when the property is being vacated. Please bear in mind there is a time lag of 30 to 45 days before the first billing reaches a new user or change of renters, so there will be a varying amount of water that will be owed after a service is stopped.

This agreement will be in effect to the District until such time as the property owner notifies the District in writing to terminate this agreement. Upon notification by the owner in writing, any minor changes desired can be made. If a replacement person is required to act as agent, a new form should be filed by the landowner at the Tappers Plains-Chester Water District office.

If you understand the above ruling and the expectations of the District concerning rental property, you will need to sign below where indicated.

Owner Signature: _____ **Date** _____

Mailing Address: _____

Phone and or Cell Number: _____

Tenant Signature(only if deposit is required) _____ **Date** _____

Mailing Address: _____

Phone and or Cell Number: _____